

WASHBURN COUNTY HOUSING AUTHORITY  
SPOONER HOUSING AUTHORITY  
MINONG HOUSING AUTHORITY  
BOARD OF DIRECTORS  
**REGULAR MONTHLY MEETING**  
AGENDA  
October 16, 2025

To: Mike Knox, Chair  
Janel Lee, Mary Shepherd, Bonnie Carlson, Barb Peterson

From: Eva Johnston, Secretary

Meeting Date: October 16, 2025

Time: **Immediately following the Garage Addition Bid Opening**

Place: **Schricker Manor**

1403 Scribner St. Spooner, WI  
Community Room

Agenda:

1. Call Meeting to Order/Roll Call
2. Determine Posting Requirements
3. Review and Adopt October Agenda
4. Review and Approve September 2025 Regular Meeting minutes for Washburn County HA, Minong HA, Spooner HA.
5. Review and Approve September 2025 financial reports & check registry for MGMT, WCHA, MHA & SHA.
6. Citizens Comments
7. Communications
8. Old Business
  - a. Water Line Replacement at Birch Haven Manor
  - b. WCHA & MHA 2026 Budgets-Rural Development
  - c. Government Updates
  - d. Housing updates for Washburn County
9. Management Report
  - a. WCHA Report
  - b. MHA Management Report
  - c. SHA Management Report
  - d. SPRent Management Report
  - e. Director Updates
10. New Business **Discuss/Review/Act**
  - a. Tree removals at Spooner HA
  - b. Handrail Replacement estimates for Spooner HA
  - c. Door Replacement estimates for Minong HA
  - d. Management & Occupancy Review results for Minong HA
  - e. Birch Haven hall repairs & paint estimate
  - f. Spooner HA tenant concerns/issues
11. Discussion of Future Agenda Item
12. Closed session, to discuss staffing issues, salaries, wages (Pursuant State Statute 19:85)
  - 1(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - 1(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or investigation of specific persons where par (b) applies which if discussed in public would have an adverse affect upon the reputation of any specific person referred to in such histories or data or involved in such problems or investigations.) If needed
13. Reconvene to open session if needed
14. Set next meeting date and time, Adjourn