

WASHBURN COUNTY HOUSING AUTHORITY  
SPOONER HOUSING AUTHORITY  
MINONG HOUSING AUTHORITY  
BOARD OF DIRECTORS  
**REGULAR MONTHLY MEETING**  
AGENDA  
November 20, 2025

To: Mike Knox, Chair  
Janel Lee, Mary Shepherd, Bonnie Carlson, Barb Peterson

From: Eva Johnston, Secretary

Meeting Date: November 20, 2025

Time: **10:15am**

Place: **Schricker Manor**  
1403 Scribner St. Spooner, WI  
Community Room

1. Call Meeting to Order/Roll Call
2. Determine Posting Requirements
3. Review and Adopt November Agenda
4. Review and Approve October 16, 2025 SHA Garage Addition-Bid Opening minutes.
5. Review and Approve October 2025 Regular Meeting minutes for Washburn County HA, Minong HA, Spooner HA.
6. Review and Approve October 2025 financial reports & check registry for MGMT, WCHA, MHA & SHA.
7. Citizens Comments
8. Communications
9. Old Business
  - a. SHA Handrails
  - b. SHA Door Project
  - c. MHA Garage Project
  - d. Government Updates
  - e. Housing updates for Washburn County
10. Management Report
  - a. WCHA Report
  - b. MHA Management Report
  - c. SHA Management Report
  - d. SPRent Management Report
  - e. Director Updates
11. New Business **Discuss/Review/Act**
  - a. Switching to Online payment for some Vendors
  - b. SHA 2025 Audit, completed
  - c. Employee Annual Bonus
12. Discussion of Future Agenda Item
13. Closed session, to discuss staffing issues, salaries, wages (Pursuant State Statute 19:85)
  - 1(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - 1(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or investigation of specific persons where par (b) applies which if discussed in public would have an adverse affect upon the reputation of any specific person referred to in such histories or data or involved in such problems or investigations.) If needed
13. Reconvene to open session if needed
14. Set next meeting date and time, Adjourn